**DUAL CREDIT CONDITIONS AND AGREEMENT**

**BETWEEN   
(INSERT COLLEGE NAME)**

**AND**

**(BOARD OF EDUCATION/HIGH SCHOOL/SCHOOL SYSTEM)**

**For (insert academic year) Academic Year**

High school students within the **(BOARD OF EDUCATION/HIGH SCHOOL/SCHOOL SYSTEM)**

who pass the high school courses listed below may sit for the corresponding college end of course assessment(s).

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| --- | --- | --- |
| **High School Course Name** | **College Course Name** | **Credit Hours** |
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Student who receives a minimum score on the respective end of course assessment(s) can receive dual credit at **(INSERT COLLEGE NAME)** in the respective courses, in accordance with Early Postsecondary Opportunities Policy 2:01:00:05.

Upon conferment of a high school diploma from a **(BOARD OF EDUCATION/HIGH SCHOOL/SCHOOL SYSTEM)**, the student will notify the **(HIGH SCHOOL)** of his/her intent to attend **(INSERT COLLEGE NAME)**. The **(INSERT COLLEGE NAME)** will verify test scores and submit application for processing. For those students who meet all articulation requirements:

1. The student must be admitted to the College through the normal admissions and registration processes.
2. The **(HIGH SCHOOL)** will be responsible for ensuring all student documentation is forwarded to **(INSERT COLLEGE NAME)** admissions office for credit awarding.
3. The (**INSERT COLLEGE NAME**) faculty will be responsible for creating, administering, and assessing the dual credit end of course assessment.

Course credit will be awarded upon being officially admitted and enrolled at **(INSERT COLLEGE NAME) .** The college course, credit hours and a grade of "Pass" will be shown on the **(INSERT COLLEGE NAME)** transcript. Transfer of this dual credit to other institutions is at the discretion of the receiving institution.

Both the **(BOARD OF EDUCATION/HIGH SCHOOL/SCHOOL SYSTEM)** and the **(INSERT COLLEGE NAME)** shall comply with all applicable State and Federal laws and regulations, including without limitation with the Family Educational Rights and Privacy Act (FERPA) and College policies and guidelines in the performance of this agreement.

This Agreement shall be effective for the period commencing on [START DATE] and ending on [END DATE].

This agreement may be terminated by either party by giving written notice to the other at least 30 days before effective date of termination.

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| IN WITNESS WHEREOF: | |
| **[BOARD OF EDUCATION/HIGH SCHOOL/SCHOOL SYSTEM LEGAL ENTITY NAME]:** | |
|  | |
| [INSERT NAME AND TITLE] | **Date** |
|  | |
| **[INSTITUTION NAME]:** | |
|  | |
| [INSERT NAME AND TITLE] | **Date** |

**Tennessee Board of Regents:**

|  |  |
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|  | |
| Chancellor | **Date** |